



JOB APPLICATION FORM
***Please submit your current CV with this form**

Title of post applied for:	
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CONFIDENTIAL

PERSONAL DETAILS:

Title:		Surname:		
Forename(s)		Preferred Name:		
Address:	Tel No: (home)			
	Tel No: (mobile):			
Post Code:	Email:			
Nationality:				
Do you need a work permit to be employed in the Isle of Man?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Do you hold a clean driving licence?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Do you have access to a vehicle?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Preferred working arrangements:	<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Casual	
Please give details of Educational or Training Courses/Qualifications (e.g. Food Hygiene Certificates, First Aid Certificates etc.)				

RELEVANT SKILLS, ABILITIES, KNOWLEDGE, EXPERIENCE AND REASONS FOR APPLYING FOR THIS JOB:

What attracts you to work at Comis Hotel & Golf Resort?

Why have you applied for this role and what relevant skills do you possess?
Please give an example of when you have provided 'excellent Customer Service'
Please provide any additional information that you feel will support your application

REFERENCES:

REFEREE 1:		REFEREE 2:	
Full Name:		Full Name:	
Job Title:		Job Title:	
Organisation:		Organisation:	
Address:		Address:	
Post Code:		Post Code:	
Tel No:		Tel No:	
E-mail address:		E-mail address:	
Please state if we may obtain this reference prior to interview if selected.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Please state if we may obtain this reference prior to interview if selected.	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER INFORMATION:

Do you have any criminal convictions, in the Isle of Man or elsewhere, which are not considered spent for the purposes of the proposed employment?	<input type="checkbox"/> Yes*	<input type="checkbox"/> No
* If 'Yes' please provide further information below. (A conviction which is treated as 'spent' under the provisions of the Island's Rehabilitation of Offenders Act 2001, need not be disclosed in answer to this question)		

Disabilities: If selected for interview, do you require any special arrangements to be made on account of a disability?	<input type="checkbox"/> Yes*	<input type="checkbox"/> No
*If 'Yes' please give brief details of the effects of your disability on your day-to-day activities, and any other information that you feel would help us to accommodate your needs during your interview and fulfil our obligations under the Isle of Man Equality Act 2017:		

DECLARATION:

I declare that the information given in this application form is true and complete. I understand that if I have given any misleading information on this form or made any omissions, this will be sufficient grounds for terminating my employment.	
Signature:	Date:
Full Name (Block Capitals)	
<i>The information provided by you on this form may be processed for purposes permitted by the General Data Protection Regulation. You have, upon written request, the right of access to personal data held about you. The company treats personal data collected during the recruitment process in accordance with the General Data Protection Regulations and the Isle of Man Data Protection Act 2018.</i>	